

PENNINE LANCS BUILDING CONTROL



DATE	22 nd January, 2019
PORTFOLIO	Pennine Lancashire Building Control
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Performance Monitoring

PURPOSE

1. To provide the Joint Committee with performance monitoring information updated to include period October to December 2018.

RECOMMENDATION

2. That the Joint Committee notes the performance monitoring data provided.

REASONS FOR RECOMMENDATION

3. To ensure that the Joint Committee is kept fully informed of Pennine Lancashire’s Building Control’s operational performance against the targets set out in the Business Plan and the Policy and Procedures Manual.

SUMMARY OF KEY POINTS

4. Performance monitoring takes place on a continuous basis and the subsequent data is contained within Appendices 1-5.

Appendix 1 – records operational team performance with all targets being met within the required time periods.

Appendix 2 – highlights technical support team performance for October to December 2018 and all tasks except one were reported as being good or excellent. Task 1 was rated as poor with 50% of applications not being registered onto the Database system within the required audited time frame due to staff leave being taken at certain times throughout the

period leading up to Christmas. Further monitoring of this function will be carried out by the Business Support Team Leader.

Appendix 3 – indicates a summary of Building Regulations applications received and for 2018/19 combined Q1/ Q2/ Q3 period a total of 577no. applications were deposited which is higher than the previous year's 2017/18 combined figure of 548no. The month of December 2018 saw a downturn in submissions recorded - 34no.in total.

Appendix 4 - highlights site commencements and for 2018/19 combined Q1/ Q2/ Q3 period a total of 487no. site starts were registered which is significantly lower when compared with the previous year's 2017/18 Q1/ Q2/ Q3 figure of 612no. The month of December 2018 saw a downturn in recorded site commencements - 14no. in total reflecting the similar low number of registered applications during the Christmas period, traditionally a quieter time for construction activity.

Appendix 5 – contains data relating to private sector Approved Inspector (AI) activity within PLBC and the combined Q1/ Q2/ Q3 2018/19 figure of registered Initial Notices (IN) was recorded at 330no. IN which is an increase from the previous year's 2017/18 combined Q1/ Q2/ Q3 period figure of 269no. IN. Again, December 2018 reduced construction activity was also evidenced within the number of IN submitted at 15no.

Current AI market share percentage is at 38.4% for the year 2018/19.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

5. As reported further within the Fee Income Monitoring report, the latest income forecast is indicated at £378k, £62k lower than the Original Budget 2018/19 figure of £440k, due to the poor Q3 Fee Income return of £71k which was not aided by a low December 2018 return. However, within the Budget Monitor report Fee Earning Income is noted at £390k based upon a three year average of previous years Fee Earning Income (£391k).

POLICY IMPLICATIONS

6. None.

DETAILS OF CONSULTATION

7. Paul Gatrell - Head of Housing and Development - Burnley Borough Council;
Martin Kelly – Director of Growth and Development - Blackburn with Darwen Borough Council;

BACKGROUND PAPERS

8. None.

FURTHER INFORMATION

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ALSO: